**Style Guide for AOEM Case Report File**

**General Instruction:**

Use this file for the manuscript (MS word processor).

Font: Times New Roman, 11 point, in double space between lines.

Use normal font for Latin words, such as “in vivo, in vitro, et al., ad libitum, etc.”

Italicize the words: “*p*” (statistical probability), scientific names of bio-organisms (*Escherichia coli, E. coli*), name of genes (*COX2*), and name of journals (*Annals of Occupational and Environmental Medicine*).”

Present observed “*p*” values as ‘*p* = 0.xxx’ for all values when they are 0.001 or over. When the value is less than 0.001, present it as *p* < 0.001.

Make one space before all units, except for “%, ℃, .”

Make one space before and after symbols, except for “: (ratio, 1:10), - (range, 5-10), / (slash, 1/3, cycles/min).”

Explain abbreviations when the words appear first, and use them thereafter consistently.

**Title:** Recommend to include “Case Report” in the title.

**Abstract**

The abstract should briefly describe the content of the manuscript in a structured format: Background, Case presentation, and Conclusion.

Acronyms or informal abbreviations should be avoided or spelled out fully.

**Keywords**

Keywords should be begun with capital letters, and separated with comma.

**BACKGROUND**

It is recommended that the introduction includes ‘general and specific background’ and ‘previous case reports’.

**CASE PRESENTATION**

Introduce the present case as in details including date of first visit or other important event.

Describe any kind of interventions for the case.

Summarize clinical course after the intervention.

Make Tables or Figures if necessary.

**DISCUSSION AND CONCLUSION**

Begin with correct diagnosis.

Discuss clinical findings or interventions of debates by the case.

Describe clinical lessons by the case.

**Disclosure**

Dr. Se-Jong King is an adviser of the AAA Pharmaceutical Co. Ltd., Seoul, Korea, but he made no influence on this work in relation with the company or its products. Other authors have no potential conflicts of interest to disclose.

**REFERENCES**

Number references in the order they appear in the text.

In text and tables, identify references with superscript arabic numerals (for example, ….. the leading cause of death in Korea.1,2 ).

Cite published articles, website materials, or monographs. But the citation of grey materials (mass media, abstract, personal communication, thesis, etc) is not allowed.

Cite maximum 20 references in a case report.

List all authors up to 6; if more than 6, list the first 6 followed by "et al."

Abbreviate names of journals according to the journals list in PubMed.

The issue numbers should be written after the volume labels. KAMJE member journals are recommended for references.

1. Park MS, Chung SY, Chang Y, Kim K. Physical activity and physical fitness as predictors of all-cause mortality in Korean men. *Ann Occup Environ Med* 2009;24(1):13-9.
2. Dodson MV, Hausman GJ, Guan L, [Du M](http://www.ncbi.nlm.nih.gov/pubmed/?term=Du%20M%5BAuthor%5D&cauthor=true&cauthor_uid=20827399), [Rasmussen TP](http://www.ncbi.nlm.nih.gov/pubmed/?term=Rasmussen%20TP%5BAuthor%5D&cauthor=true&cauthor_uid=20827399), [Poulos SP](http://www.ncbi.nlm.nih.gov/pubmed/?term=Poulos%20SP%5BAuthor%5D&cauthor=true&cauthor_uid=20827399), et al. Skeletal muscle stem cells from animals I. Basic cell biology. *Int J Biol Sci* 2010;6(5):465-74.
3. Hong GD, Kim C, Park J. *JKMS Reference Style: A Guide for Authors*. 5th ed. Seoul, Korea: Daehakro Press; 2017.

4. Floch MH. Probiotics, probiotics and dietary fiber. In: Buchman A, editor. *Clinical Nutrition: a Guide for Gastroenterologists*. Thorofare, NJ: SLAK Incorporated; 2005, 18-24.

5. WHO statistical information system. <http://www.who.int/whosis/en/menu.cfm>. Updated 2015. Accessed April 15, 2017.

**Figure Legends**

Prepare figure legends in a separate page.

Figure captions must be in a short and informative phrase.

Make whole caption and subcaptions or explanations for multiple figures on one plate in one Fig. number.

Mark A, B, C in order on the the left higher corner of each figure in case of multiple figures. If the image in the left higher portion should not be masked by the mark, the location of the mark could be changed.

Figures, pictures, and artworks should be submitted as PPT or PDF. For graphs, x-axis and y-axis should be drawn with adequate lines.

*Example.*

**Fig. 1.** Association of xxx to yyy. (**A**) Transcriptional activity of zzz in some luciferase reporter in HEK293 cells. (**B**) The interaction between endogenous aaa and bbb.

**Tables**

Prepare Tables at the end of text file.

Make each Table on a separate page

Make Table title on the left top of each Table and be short.

Mark footnotes as superscripts with following symbols in order: a, b, c, d, ……

Do not use vertical lines.

**Graphical Abstract** (option)

Draw a simple figure (formed in PPT, or PDF) that can summarize core contents in this study, using texts, allows, boxes, circles, and others. Do not copy any image presented in data.